

TAMIL NADU POWER DISTRIBUTION CORPORATION LIMITED
ABSTRACT

TNPDCL - HRD – Permitting the students of AICTE approved Engineering Colleges/ Polytechnic colleges to do Internship training in TNPDCL / TNPGL / TNGECL / TANTRANSO as per AICTE Internship policy – Granting permission to the students to carry out In-plant /Internship training with the new fee structure - Administrative approval - Accorded

TECHNICAL BRANCH

(Per). MD TNPDCL Proceedings No: 69

Dated:11.06.2025

Vaikasi: 28,Visuvavasu Varudam

Thiruvalluvar Aandu 2056

READ: CMD/TNPDCL note approval dated 06.06.2025.

Proceedings:

1. Managing Director/ Tamil Nadu Power Distribution Corporation Limited hereby approves the proposal for:
 - a. Granting permission to the students of AICTE approved Engineering Colleges / Polytechnic colleges to do Internship training as per the AICTE Internship policy.
 - b. Adopting the new fee structure as detailed below for the Internship /in-plant training by superseding the BP already issued vide (Per). CMD TANGEDCO Proceedings No.126 dated 09.06.2022

Sl. No	Name of the Training	Eligibility	Fee Structure/ student	Duration	No. of Students allowed per circle
1	One day Industrial visit – Under Graduate / Diploma	Anytime During the course	Rs.85 + GST @18%	One day	60 students
2	In- plant Training (Under Graduate/ Diploma)	After 2 nd Semester	Rs.500 (inclusive of GST @18%)	One week	5 students / batch
3	Project work				
	Diploma	After 5 th Semester	Rs. 2600 + GST @18%	3 months	20 students/ Semester
	Under Graduate	After 6 th Semester	Rs.4250 + GST @18%	3 months	30 students/ Semester
	Post Graduate	After 2 nd Semester	Rs.6000 + GST @18%	3 months	10 students / Semester
	Ph. D Research Scholar	---	Rs.8500 + GST @18%	3 months	5 students / Year

4	Internship				
	Diploma	After 2 nd semester	Rs.500 / week (inclusive of GST @18%)	3/4 weeks as requested by the institute	25 students
		After 4 th semester	Rs.500 / week (inclusive of GST @18%)	4/5/6 weeks as requested by the institute	25 students
	Under Graduate	After 2 nd semester	Rs.500 / week (inclusive of GST @18%)	3 weeks/4 weeks as requested by the institute	25 students
		After 4 th semester	Rs.500 / week (inclusive of GST @18%)	4/5/6 weeks as requested by the institute	25 students
		After 6 th semester	Rs.500 / week (inclusive of GST @18%)	4/5/6 weeks as requested by the institute	25 students

The amount to be credited in the New SAP G/L No **3020120** under the head
"Income from Training"

// BY ORDER OF THE CHAIRMAN//

Sd/- 11.06.2025

Chief Engineer/ Personnel

To

The Chief Engineer/Personnel

Copy to the Managing Director/TANTRANSCO

Copy to the Director/Generation/TNPGCL

Copy to the Director/Distribution/TNPDCL

Copy to the Director/Technical/TNGECL

Copy to the Director/Operation/TANTRANSCO

Copy to the Director/Transmission Projects/TANTRANSCO.

Copy to the Director/Finance/TNPDCL

Copy to the Director/Finance/TNPGCL

Copy to the Director/Finance/TNGECL

Copy to the Director/Finance/TANTRANSCO

Copy to the Secretary/TNPDCL

Copy to the Chief Financial Controller/ General/TNPDCL

Copy to the Chief Financial Controller/Revenue/TNPDCL

Copy to the Chief Internal Audit Officer/Chennai.

Copy to all the Chief Engineers

Copy to all the Superintending Engineers

Copy to the General Manager/HRD

Copy to the B.P. Section.

Copy to Stock File.

//FORWARDED BY //


Deputy General Manager/HRD/HQ

ANNEXURE - A

Guidelines for in-plant training / Project work / Internship training

- 1) Candidates shall be sponsored by the respective educational Institution with a written request (from the Principal / Head of the Department) to the official concerned of TNPDC, TNPGL, TNGEL and TANTRANSCO.
- 2) The fee may be collected by the concerned Station/Region/Circle head who is permitting to do In-plant Training/Project Work/ Internship by the Institution under the account head **"Income from Training" 3020120**. Receipt for the above transactions may be issued to the student and details may be maintained in a separate register.
- 3) Arrangements for the One day visit/In-plant Training/Project Work/ Internship may be done by the Concerned Station/ Region/ Circle heads since they are empowered to permit to do the same except Hydro stations.
- 4) As per the procedure in vogue no permission is given to carry out project work / undergo internship / in-plant training in hydro power plants due to security reasons
- 5) A general syllabus may be stipulated by the local head concerned. The student should maintain a diary giving full details regarding the training.
- 6) One week period is 5 working days i.e., from Monday to Friday
- 7) A batch can accommodate a maximum of 5 students only. In a week, only 5 batch of students could be allowed to undergo In-plant training as far as Thermal Stations are concerned.
- 8) Each candidate shall pay
Rs.85+ GST @18% for one day Industrial visit (Under Graduate/Diploma)
Rs.500 (inclusive of GST) for In-plant training (Under Graduate/Diploma)
Rs.2600 + GST @18% for Diploma Project work
Rs.4250 + GST @18% for UG Project work
Rs.6000 + GST @18%for PG Project work
Rs.8500+ GST @18% for Ph. D Project work
Rs.500/- per week (inclusive of GST) for internship training (Under Graduate/Diploma)
- 9) Wards of employees of TNPDC / TNPGL / TNGEL / TANTRANSCO are exempted from paying the fees for in-plant training, Internship training and project work.
- 10) No training / Project work shall be allowed during overhaul works.

- 11) The period of In-plant training shall be for a maximum of 5 days from Monday to Friday and Project work for a period of 3 months. Students doing Project work shall arrange their Guide in the local Station by themselves for doing Project Work.
- 12) The period of Internship training shall be for a minimum of 3 weeks to a maximum of 6 weeks as applicable to the semester.
- 13) Only after collection of fees, the students shall be permitted for In-plant Training/Project Work/ Internship/one day industrial visit
- 14) Before admitting the students for In-plant Training/Project Work/ Internship, an Undertaking as in Annexure-B shall be obtained.
- 15) The number of students for In-plant Training/Project Work/ Internship may be restricted by the station heads concerned, depending upon the facilities available and prevailing local conditions.
- 16) Request seeking withdrawal of permission granted for In-plant Training/Project Work/ Internship shall not be entertained unless the reason specified is satisfactory.


General Manager/HRD

ANNEXURE – B

Undertaking form to be furnished by the student of an educational institution for in-plant training/Project work/ Internship

From

.....
S/o. D/o.

.....
(Full Address)

To

The Designated Engineer

.....
(Full Address)

Sir,

In consideration of allowing to undergo in-plant training/to do project work / Internship from to in I hereby declare and undertake that

1. I am aware that

- a) I shall make my own arrangement for my transport, boarding and lodging.
- b) I am not entitled to any medical treatment at TNPDCCL / TNPGL / TNGECL / TANTRANSCO's cost.
- c) I shall undergo in-plant training/do project work / Internship from 10.00 Hrs. to 17.00 Hrs. on all working days of TNPDCCL / TNPGL / TNGECL / TANTRANSCO or as prescribed by the respective Guide.
- d) the permission granted to me will be withdrawn if I am found in any non-assigned area in the premises.

2. I undertake

- a) to maintain strict discipline and shall not indulge in any unlawful activity during the period of my in-plant training/project work / Internship.
- b) to abide by the rules/regulations of the training place.
- c) to follow all the safety rules/instructions of the training place.
- d) to submit a copy of the report after my training/project work/ Internship in TNPDCCL / TNPGL / TNGECL / TANTRANSCO.

- (a) that any paper publication and/or any special requirement related to my in-plant training/project work/ Internship will be done after obtaining written approval of the Chief Engineer / Superintending Engineer concerned.
- (b) that I will not hold the TNPdCL / TNPgCL / TNGeCL / TANTRANSCO responsible for any loss, damage or injury due to accident, if any caused to me during the said period.
- (c) to indemnify the TNEB towards any loss, damage or injury that may be caused to the property / personnel belonging to TNPdCL / TNPgCL / TNGeCL / TANTRANSCO on account of negligence/ non-observance of safety rules/ instructions / general guidelines by me during the said period.
- (d) to comply with any other requirements / conditions that may be stipulated from time to time by TNPdCL / TNPgCL / TNGeCL / TANTRANSCO.
- (e) that I will not claim any rights for job or other privileges from TNPdCL / TNPgCL / TNGeCL / TANTRANSCO by reason of having completed In-plant Training/Project work / Internship in TNPdCL / TNPgCL / TNGeCL / TANTRANSCO.
- (f) to agree that, in case of any dispute, the decision of TNEB shall be final and binding.

Executed at on this day of 202...

Signature

In the presence of witnesses:

(1)

Signature with
Name and full address

(2)

Signature with
Name and full address